

## **ROTARY DISTRICT CONFERENCE 2010 POLICY STATEMENT (as at 02/02/10)**

### **Registration and Costs of Attendance:**

The Conference Committee will manage registrations and encourage on-line registration.

There will be no early-bird registration and there will be a late fee for registrations lodged after the prescribed date. There will be no refund of registration fees in the last week before the conference unless the circumstances are exceptional as determined by the Conference Committee.

Costs will be kept as low as practicable to encourage attendance using the District's allowance and whatever sponsors' funds can be procured.

### **Preference:**

Where the numbers attending a particular function are likely to exceed the upper threshold set by the venue's management in conjunction with the Conference Committee, preference will be given according to the order in which registrants completed their registration for that function.

### **Accommodation:**

Registrants will make their own accommodation arrangements and will be advised to book early to avoid disappointment. Visitor Information Centre contact details will be provided.

### **Conference Promotion:**

The Conference will be promoted to Clubs via Club Secretaries, via the District Governor's Newsletter and also directly by email.

A D9650/D9680 major fundraising dinner will be held in Panthers Auditorium on Wednesday evening 17 March 2010 for Rotarians, partners and the Port Macquarie Hastings community to promote and aid Rotary Foundation.

### **District Committee Reports and Presentations:**

District Committee presentations in the Panthers Auditorium will not be included in the Conference Program but instead, District Committees will be encouraged to prepare, well in advance of the Conference, short DVD segments using professional producers arranged by the Conference Committee. District Committees will be encouraged to screen their presentations in the Friendship Room and the Conference Committee will endeavour to show segments on the big screen in the Auditorium at appropriate times. District Committees will be able to obtain copies of their DVD segment for later promotion to Clubs and their communities.

## **Keynote Speakers:**

High quality, inspiring speakers will be sought to speak on topics consistent with the RI President's emphasis on polio eradication, clean water, literacy, health & hunger.

## **Exhibitors:**

Exhibitors (except for sponsors) will be required to set up their displays on Thursday afternoon/evening 11/03/10 so the exhibits are ready for viewing by 8.30am on Friday morning 12/03/10.

The Conference Committee will try to provide easy access and ample opportunity to visit the exhibits in the Friendship Room. An incentive scheme will be designed and promoted to attract registrants to the exhibitions.

## **Running to Time:**

The Conference Committee will do all it can to ensure the program runs to time and all speakers will be requested to comply with the time allocated to them.

## **Entry to District Conference Functions:**

The wearing of the appropriate lanyard with identity card and its function symbols will ensure access to all District Conference functions for which registration and payment has been completed. The Conference Committee reserves the right to inspect identity cards at any function during the Conference.

## **Fundraising:**

Fundraising by other than the Conference Committee is confined to the fundraiser's stall in the Friendship Room. Winners of any raffle or the like can be decided and announced from the Panthers auditorium stage during the Sunday morning wrap-up by prior arrangement with the Conference Committee.

The Conference Committee will conduct one major raffle at the Conference on the Saturday evening with proceeds going to **Australian Rotary Health**.

**Any profit from the Conference will go to Polio Plus.**